**TO: ALL NOAA REPS AND CLUB MEMBERS**   
  
RE: 66th Annual General Meeting and Juried Exhibition Submission and Jurying Procedures  
  
This letter is to answer many questions and decisions that have had to be made by both the NOAA Executive and Algoma Art Society.

**Virtual AGM and Show**:

* Both the AGM and the show will be virtual again this year ***September 10, 2022.***
* The NOAA Executive will hold the AGM meeting via Zoom.
* The NOAA Executive will populate and host the exhibit on the NOAA website, including the processing of any sales.
* The Awards will be announced during the AGM.
* The Award winners and Sponsors will be showcased on the NOAA website and other social media such as a Facebook page.
* Other clubs and galleries are encouraged to post and promote on their respective sites.

**Art Submission Criteria and Process**:

* There is a $25.00 fee to enter this year.
* One entry per artist
* **No Size limit this year only**. The maximum physical size of the artwork is 33 inches x 38 inches
* The artwork creation date must be within the last 3 years.
* Artwork must be original - a copy in part or in whole of another person’s drawing, painting, or photograph is not permitted. Art created from the artist’s own reference photographs is permitted.
* The use of manipulative photographic images in collage is accepted.
* The digital image of the artwork uploaded to the folder needs to be blinded for the jury review and selection. A signature must not be present on the digital image of the artwork. An artist may choose to sign their work after the reference photos have been taken.
* The digital image must be submitted as a JPEG (.jpg) that is no larger than 1.5 MB and 2400 pixels on the long edge.
* The image must be solely of the artwork, cropped to dimensions of the artwork, backgrounds, mats, and frames must not appear in the final submitted image.
* Artists must submit their image to the NOAA Representative.
* With the following information included in the file naming configuration.
  + Club Initials
  + Artist’s Last Name First Name
  + Title of the artwork
  + Medium used
  + Unframed dimensions of the art work Height x Width expressed in inches
  + Sale price of the piece. NFS may be used to indicate *Not for Sale*

Example:

AAS\_Jennings\_Duff\_Mona Lisa\_Oil\_10 x 8\_$500

**NOAA Representatives**:

* All images must be uploaded to the google drive folder before June 30, 2022.
* Please communicate to your membership your club’s deadline for submitting photos.
* The file naming configuration will include the sequential painting number.
  + Number of Image (i.e. 1,2,3 etc)
  + Club Initials
  + Artists Last Name\_First Name
  + Title of the artwork
  + Medium used
  + Unframed dimensions of the art work Height x Width expressed in inches
  + Sale price of the piece. NFS may be used to indicate *Not for Sale*

Example:

1\_AAS\_Jennings\_Duff\_Mona Lisa\_Oil\_10 x 8\_$500

* Place these files in a folder labelled with your name and Club’s name and NOAA 2022 Submissions along with a completed copy of NOAA Revised Form #2.

Example: Duff Jennings\_Algoma Art Society\_NOAA 2022 Submissions

* Upload the folder to the following Google Drive Folder [NOAA 2022 Submission Folder](https://drive.google.com/drive/folders/10uzSANKxb7_Gc9I9z4jbTd3jrH7hdAGu?usp=sharing)
* For redundancy email the same folder to me: [duffjennings@gmail.com](mailto:duffjennings@gmail.com) before end of day on June 30th, 2022.

**Jurying Process**:

* AAS Jurying Committee will make a blinded folder of all the submissions for the Jurors. Absent of the artist’s name and club name.
* This blinded folder will be shared with the Jurors via Google Drive commencing July 15, 2022.
* The Jurors will choose 40 artworks for the exhibition and identify individual pieces for awards and prizes.
* The Jurors will prepare a critique for each of the participating artists.
* The list of successful submissions will be sent to the AAS, NOAA, Club Representatives, and the NOAA Executive.
* The Club Representatives will deliver the critiques to their members.

**Sales**:

* Sales and delivery will be the responsibility of the NOAA executive and any questions should be addressed to them.